

## PRINCIPAL/COUNSELOR/TEACHER/RECOMMENDATION

TO APPLICANT: Please complete this section and deliver this form to your current principal, counselor, English teacher, or Mathematics teacher. Only one such recommendation is required; however, if you would like all of the above individuals or other teachers to complete a form, you may request additional forms from the Office of Admissions or you may duplicate this form. It is important for the Recommender to feel free to provide information that will give us insight into your current performance; therefore, it is important that the waiver be signed. Recommendations become the confidential property of HA Prep Academy and are not subject to applicant or parental review. **Letters from HA Prep alumni and other persons familiar with the applicant are also welcomed. Please print or type.**

Applicant's Name \_\_\_\_\_ Grade \_\_\_\_\_

Phone \_\_\_\_\_ Address \_\_\_\_\_

*I hereby give permission for the following requested information to be sent to the Director of Admissions at HA Prep Academy. I also understand that the information on this form becomes the confidential property of HA Prep Academy in order for the school to assess the applicant's sustainability for the programs offered by this school. I, therefore, waive my rights to review this information prior to and after direct delivery to HA Prep Academy.*

\_\_\_\_\_  
Signature of Parent or Student (if 18 or older) Date \_\_\_\_\_

### TO BE COMPLETED BY THE RECOMMENDER

**TO THE RECOMMENDER:** The above-named student has applied to HA Prep Academy and has indicated that you are a person who can provide information regarding his/her academic needs, academic potential, and character. Please complete this form and mail it directly to the Director of Admissions at the address on the reverse side. The information is confidential. Please feel free to confer with professional colleagues to ascertain information. We appreciate your time and effort spent providing this information.

1. How long has the applicant been enrolled in your school?
2. How long have you known the applicant?
3. In what capacity have you known the applicant?
4. Has the applicant even been enrolled in special education or other types of special classes? If so, what type?
5. In your opinion, would the applicant benefit from one-to-one or very small group classes in a structured environment that emphasizes applied study skills and student accountability?
6. In what areas or subjects has the applicant excelled?
7. In what areas or subjects has the applicant had the least success?

*Please complete the reverse side.*

**PLEASE CHECK THE APPROPRIATE BLANKS**

**INSTRUCTIONS:** Please check the appropriate space. If you have no basis for judgement (either from your own observations or from colleagues), please check "No Basis."

	Below Average	Average	Above Average	No Basis
Motivation				
Self-Discipline				
Self-Esteem				
Preparation for Class				
Respect for Authority				
Respect Accorded by Faculty				
Concern for Others				
Emotional Maturity				
Reaction to Setbacks				
Academic Potential				
General Academic Performance				
Effort to Receive Assistance				
Leadership Attributes				
Creative Abilities				
Sense of Humor				
Conduct				
Parental Support				

Has the applicant ever been in-school suspended, out-of-school suspended, or expelled? Please explain any "yes" answers and indicate if you believe the applicant has profited from this mistake and will avail him/herself of an academic opportunity in a new environment.

Please comment as to the student's attributes, your opinion of his/her potential, and/or his/her character.

\_\_\_\_\_  
Signature of Recommender \_\_\_\_\_  
Date

**PLEASE PRINT:**

Recommender's Name \_\_\_\_\_ Title \_\_\_\_\_  
 School \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Phone \_\_\_\_\_

**Thank You! Mail this form directly to the Director of Admissions, HA Prep Academy PO Box 11837 Durham, NC 27703. If you would like additional information about the school or have questions, please call the Director of Admissions at (919) 748-0212.**

*HA Prep Academy does not discriminate on the basis of religion, race, sex, or geographic origin.*